

## U.S. Department of Justice

## **Equitable Sharing Program**

Thank you for your interest in becoming a participant of the Department of Justice Equitable Sharing Program (Program). Through this Program, the Department of Justice distributes an equitable share of forfeited property and proceeds to participating state and local law enforcement agencies that directly participate in an investigation or prosecution that result in a federal forfeiture. The Equitable Sharing Program is governed by the policies set forth in the *Guide to Equitable Sharing for State and Local Law Enforcement Agencies*.

New agencies must complete the <u>Equitable Sharing Agreement and Certification form</u> as a new participant. To continue in the Program, this form must be submitted each year within 60 days of the close of your agency's fiscal year. Your agency must report equitably shared funds (funds) received during the last fiscal year, report how those funds were spent, and report any funds remaining in your agency's account. All Department of Justice and Department of the Treasury funds must be reported on this form.

Department of Justice funds are disbursed by the United States Marshals Service (USMS). New participants must complete and submit to the USMS an <u>ACH Vendor Payment Enrollment Form</u>. This form enables a participating law enforcement agency to establish electronic fund transfer capability and is required in order for equitable sharing payments to be disbursed to participating state and local law enforcement agencies.

The eShare Portal is a web-based system for agencies to submit electronic sharing requests (DAG-71s) when assisting federal agencies in an investigation, check the status of pending sharing requests, and run sharing distribution reports to see what sharing payments have been paid. To obtain an eShare Portal account, the agency finance contact must call 202-616-2287 or email <a href="mailto:forfeiture.systems@usdoj.gov">forfeiture.systems@usdoj.gov</a>. eShare accounts are required for submitting all sharing requests.

Please review the <u>Frequently Asked Questions</u> on AFMLS website to find answers to many of your common questions regarding the Equitable Sharing Agreement and Certification form. Any questions regarding the form or submission process should be directed to the Agreement, Certification, and Audit Team representative for your state.

For more information about the policies and procedures of the Equitable Sharing Program, please refer to the *Guide*. The *Guide* and all related forms and documents are available on <u>AFMLS public</u> website.